

Mursley Neighbourhood Plan

Minutes of Steering Group Meeting 17th May 2021 7.30pm

Attending:- Barry Agnew, Alan Knowles, Caroline Stimpson,
Faizal Aziz, Kym Bartlett, Marjorie Macdonald, Mick Jones,
Sean OMahoney

Apologies:- Simon West

Welcome, Introduction and summary of current status of the draft plan.—Barry welcomed everyone back after the long Covid lockdown.

All draft documents needed to progress to Regulation 14 have been completed and have been approved by the Parish Council. A special vote of thanks was given to Mick Jones for preparing maps, pulling the Draft Plan and Heritage and Environment documents together (the latter being necessary due to Simon West's continued ill health not permitting him to assist further).

AECOM have completed the SEA

Preparation for Reg 14 Publication and for subsequent Public Consultation.—Alan advised that, contrary to previous advice from the Parish Council, the latest advice from them is that there are currently insufficient funds available to print hard copies of the Draft Plan for every household. Funds will be available to print a 'glossy' (commemorative / souvenir) copy for every household of the final Plan. The PC therefore suggested that progressing to Reg 14 approval should not be delayed and that households should just be sent a letter providing details of where to find the Draft Plan and supporting documents on the Web site and just to have a few hard copies of all documents available for those, without internet access or who might have a particular desire to physically view, to borrow. Arrangements to borrow would be made via the clerk to the PC

Action—Barry to check with Neil Homer if this was acceptable and to check with Bucks Council what they would normally provide at the point of the referendum.

After discussion it was agreed that after all of the delays created by Covid Lockdowns that we did not want to delay publication of the draft plan and progressing to Regulation 14 any longer and that, subject to Neil confirming that it would not be detrimental to carry out the Reg 14 process in this way , we would proceed to publish the plan on 11th June

Action – Barry to confirm arrangements with Clerk

Sean raised a query as to whether it might be appropriate for the SG to comment further at this time on perceived inaccuracies in part of the SEA, in particular with the SEA's comments on the accessibility of one of the sites offered. After discussion it was agreed that the particular issue did not materially affect the Draft Plan, as the site concerned was not one preferred by the community and might only be relevant to possible future planning applications. It was therefore not considered necessary for the SG to comment further at this time. However, as part of the public consultation, it was noted that it would be open to any member of the SG to comment on any part of the Draft Plan or supporting documents in the same way as any adult resident of the Parish and, if raised, such comments would then be considered by the SG with all other comments received.

Note – Subsequent to the meeting Sean has suggested that it may not be appropriate for the SG to decide on this point and asked that Neil Homer provide independent comment which he has. This can be discussed further at our next meeting if considered necessary

Prior to this meeting it had been provisionally agreed that as part of the Public Consultation for Reg 14 we would hold several public meetings to provide residents with a forum to raise questions where they might need clarification on any part of the Draft Plan and before they made formal comments. After discussion it was agreed that, because there remained a degree of uncertainty as to the timing of relaxation of Covid rules sufficient to allow us to hold such meetings, that these would be deferred in favour of an opportunity for residents to raise any queries they might have either by email or in writing to the Clerk. It was further agreed that the deadline for submission of queries would be 3 weeks after publication ... 3rd July.

Action- Barry to confirm with Clerk that all queries were to be passed to Alan who would provide responses. Alan will deal with all queries. If Alan felt any queries necessitated discussion by the full SG before responding he will advise Barry so that an urgent SG meeting can be convened.

Alan to send all queries and responses to Alex as responses are given in order that Alex can post on the web site thus providing any other interested resident the opportunity to also consider such queries as are raised and the responses to same before they comment.

It was further agreed that the deadline for submission of comments would be 6 weeks after publication... 23rd July and that such comments would be by email or in writing to the Clerk

Action- Alan to liaise with the Clerk to obtain details of all comments made. By 1st August Alan will collate and provide details of all comments to all members of the SG and Alex

It was agreed that on 11th June a letter would be sent/ delivered to all residents of the parish detailing the arrangements for the public consultation as detailed in these minutes and that this would incorporate a version of Drayton Parslows proforma comment sheet as seen at this meeting but 'Mursleyfied'.

Action – Kym to draft letter by 24th May and circulate to SG members for comment / amendment. Final wording of letter to be agreed by SG by email exchanges by 31st May.

Alan to arrange with Clerk for printing and distribution on 11th June. (SG members offered to help with delivery if required)

Next Meeting – It was agreed that the SG would meet on Monday 9th August in the Village Hall 8pm to review any and all comments received, to consider whether any of those comments raised issues that warranted amending the draft plan and/or supporting documents and to progress towards agreeing a final plan and submission for Regulation 15 approval

There being no further business the meeting closed at 9.15pm