

**Minutes of Neighbourhood Plan Steering Group
meeting held on 28/9/2021 7.30pm held to review
the Bucks Council and other required comments
received in response to the publication of the Draft
Neighbourhood Plan and supporting Documents in
accordance with Regulation 14 requirements**

In Attendance: - Alan Knowles, Sean O Mahoney, Barry Agnew,
Caroline Stimpson, Marjorie Macdonald, Kym Bartlett, Neil Homer

Apologies:- Simon West,

The meeting was convened to review the substance of comments received from Bucks Council, Historic England and others in response to Reg 14 publication of Draft Neighbourhood Plan.

Prior to the meeting Neil Homer had provided his Analysis Summary Report on the responses. Neil had then been invited by Alan (the PC) to the meeting to explain his report and recommendations.

Neil commenced by confirming that time spent in his attendance at this meeting was included in his budget. He further confirmed that most of the changes recommended in his report were technical, once the SG had agreed, he would make the changes and send an amended version for the SG's consideration. His time for doing this was already provided for in his agreed budget with the principal exception being for time required for the provision of a single policies map, which he advised would be required for the Plan to pass examination. If he were to be instructed to provide this, then there would be an additional cost of £550

It was unanimously agreed by SG members present that no-one in the group had the necessary skills to produce this map and that it be recommended to the PC that it was essential, for the Plan to pass examination, that Neil be instructed to carry out the necessary work.

It was noted that almost from commencement of work on the Plan the need for properly drawn up maps had been identified by the SG but that the last PC had consistently tried to avoid the necessary expenditure. Mick had done his best and produced very good individual policy maps but this last single combined map required software and skills that were not available to the Group.

Neil then proceeded to explain the necessity for the various changes recommended in his Analysis Summary Report

After the whole report had been explained, it was unanimously agreed by SG members present that the recommendations be adopted.

Neil identified some points that the SG/PC would need to address before the Plan could progress to Reg 16.

- 1) Inconsistencies in Bucks Council's comments on the Cooks Lane site and in Carter Jonas letter.

Neil recommended the PC seek further clarification from Bucks Council to resolve the inconsistencies and from Carter Jonas further assurances as to the extent of PC involvement in the pre planning process. He advised that he would draft a letter to Bucks re the Cooks Lane/Main Street traffic problem and their Highways and Landowners departments comments on the Plan

- 2) The Woolf Bond letter on the Station Rd site did not address all of the points necessary to secure an examiners approval.

Neil recommended the PC request further clarification of those points

Action – Alan to discuss and action via PC

- 3) Neil advised of other points that he would highlight in his amended version in order that the SG could then review again, expand and clarify the Plan where he believes it will be necessary to meet Examiners requirements

Neil Homer then left the meeting.

Those remaining at the meeting then agreed that there was insufficient time to review the draft minutes of the previous 2 meetings as circulated by Barry. Alan and Caroline offered to formulate draft answers to the FAQ's identified from the public responses to Reg 14 and that another meeting would be convened to finalise/ agree the SG's minutes of the previous 2 meetings and the FAQ's and answers to same. The date for that meeting was set for October 26th 7.30pm at the Village Hall. Alan & Caroline to try to have drafts for all FAQ's drafted and circulated to the SG by 19th Oct to allow time for the SG to review in advance of meeting.

The meeting concluded at 9.50pm.